

Guideline on Application to Ajou Exchange & Visiting Student Program

< 2018 Fall Semester >

Tentative Schedule of Application Process

Date	Process	Note
By May 1, 2018	Nomination	Nomination Form via survey: https://ko.surveymonkey.com/r/nominationajou .
By May 15, 2018	Online Application	Click below to access the online application (Complete the application on Windows System only): http://haksa.ajou.ac.kr/inteWeb.html The system requires the application to be completed. If the necessary information or required documents are not uploaded, the application will not be accepted. Make sure to save the application form while you are filling it out and click "submit" when complete. The applicant should remember <u>1)Name 2)Date of birth 3)Email address</u> for log in to the system
By May 15, 2018	Required documents to be submitted via the <u>online application</u>	Along with the online application, the following documents should be submitted to Ajou University <ol style="list-style-type: none"> 1. Official Transcript(Online) 2. Self Introduction Essay(Online) 3. Passport Copy(Online) 4. Face Photo File (Online. Size should be less than 200KB) 5. Health & Medical Clearance Form (Online. Fill out attached form)
By July 15, 2018	Admission package sent to home coordinator	Admission package will be sent to the home university coordinator Students should apply for VISA (D 2) after receiving the Certificate of Admission and the Letter of Admission included in the admission package
In June, 2018	Additional documents to be provided to Ajou	Additional documents that the admitted student has to submit to Ajou University (guidelines are specified in the package) <ol style="list-style-type: none"> 1. Housing Application (Online) 2. Arrival Information (for the airport pick up service and housing arrangement) (Online) Submission Deadline: To be confirmed
Early Aug, 2018	Course Registration	Course Registration is done via online system The course registration period: (To be noticed) 3 rd week of August The updated course list for Fall 2018 will be confirmed early in August, but as the course list is similar every semester, students may refer to the current listing in the meantime at: http://www.ajou.ac.kr/en/international/inter21.jsp Some courses have limited seats, and thus the applicant may not be able to enroll in all the courses s/he wants

(Tentative) Aug 27 28, 2018	Arrival/Airport pick up service/ Dormitory Check in	The airport pick up service is available only from Aug. 27 28, 2018(from 9:00 am to 6:00 pm only)(tentative). - Students can enter the dormitory from Aug. 27, 2018 (TBA) (early check in is not possible)
Aug 29, 2018 (tentative)	Orientation	It is mandatory for all students to attend the orientation
Sep 3, 2018	1 st day of classes	Classes Begin
Sep 28, 2018	1/4 of semester	Students who arrive in Korea later than this date cannot get grades or credits for courses
Dec 24, 2018	End of semester	Classes End

*The above schedule is subject to change

*If an admitted student cancels his or her enrollment in the Exchange program, *please send an immediate notice.*

On campus Housing

A. Types of on campus housing at Ajou University

New Dormitory (opened in Spring 2015): 2 person bedroom

Hwahong Hall Dormitory: 2 person or 4 person bedroom

B. Application for housing – date to be announced

Admitted students should read the information on housing application after receiving the admission package.

Admitted students who submit the application for housing by the deadline will be guaranteed on campus housing

We do not accept the "Housing Application Form" by email or fax. The application must be submitted online.

C. Housing Fee (per semester, 16 weeks)

Dormitory Type	Bedroom Type	Fee (KRW) /semester	Fee (USD) Approx.
New Dormitory	2 person	1,195,000	1,195
Hwahong Hall	2 person	915,000	915
	4 person	620,000	620

* The above costs are based on the Spring 2018 academic calendar and are subject to change

**Office of International Affairs
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